

DRAFT MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING

**Held at Northbrook Hall, Duke Street, Micheldever
at 7.30pm on Wednesday 4th March 2020**

Councillors present: Anne Freeland (Chair to 7.35pm), David Wandless, Graham Foot, Roger Townsend, Olive Bramley, Charlotte Cobb, Neil Hornby, Andrew Adams, William Helen (from 7.35pm and Chair from 7.35pm), Peter O'Keefe (from 7.40pm).
In attendance: DCllr Caroline Horrill.
Clerk: Jocelyn Jenkins
Public: 1
Apologies: DCllr Patrick Cunningham and DCllr Stephen Godfrey.

941 CODE OF CONDUCT Cllr Helen – East Stratton Village Hall (NPI), LRPF car park item 949.3 (NPI), Cllr Bramley – East Stratton Village Hall (NPI), Cllr Adams – Warren Centre (NPI) and Mill Place (PI), Cllr Cobb – Northbrook Hall (NPI), Cllr Townsend – LRPF car park item 949.3 (Pecuniary Interest).

942 MINUTES of the Parish Council meeting of 5th February 2020 were **agreed** and signed.

943 MATTERS ARISING from the minutes

943.1 932.1 Village Clock A service has been booked with The Cumbria Clock Company.

944 CORRESPONDENCE received by the Clerk in the past month:

WCC	A Parish Council Local Plan briefing session is to be held on Monday 23 rd March.	Cllrs Helen and Hornby will attend.
HM Treasury	The governance of the PWLB is to be transferred to HM Treasury.	Noted.
Dever Society	The AGM is to be held on Tuesday 10 th March.	Noted.
Wheelabrator Technologies	The proposal for an incinerator at Barton Stacey has been withdrawn.	Noted.
HCC Countryside Access	Changes to the policy for the prioritisation of applications to change the Definitive Map.	Noted.

The meeting adjourned for reports and questions from the public

945 REPORTS

945.1 DCllr Caroline Horrill advised that the City Councillors were briefed this week on the Local Plan. There will be a Local Plan Advisory Group and DCllr Horrill will sit on this. Parish Councils will be made aware of the data collected to date at the briefing session to be held on 23rd March. A huge number of sites were submitted and once all parties are aware of the data collected, the debate and discussion stage will commence. The Climate Change Emergency declared by the City Council will lead to some changes to the Plan.

DCllr Horrill, with DCllr Godfrey, attended a City Council meeting about Carousel Park and made it clear that they want to see a robust response. This was understood by the other representatives at the meeting. Legal advice is being sought and the Parish Council will then be consulted on the approach to be taken.

Flood alerts have been issued locally and some sand bags delivered.

In view of the risk presented by Coronavirus, plans for elderly tenants, business continuity etc are being reviewed. The lead for adverse events and actions is taken by HCC.

The City Council budget was set last week and includes a 3% rise in Council Tax. Charges for Sundays and some evenings will be introduced in certain Winchester car parks and a charge will also now be made for the collection of garden waste.

Due to the elections in May the City Council will be in purdah from the end of March.

Cllr Wandless asked whether any increased measures were to be taken to act against fly tipping as it was now necessary to register to use the tip and free garden waste collection was ending.

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DCllr Horrill said that they were not and that she voted against these changes in the budget as she agrees that it may lead to increased issues with fly tipping. She noted that the garden waste collection is likely to cost around £60 per annum for a bi-weekly collection.

946 QUESTIONS FROM THE PUBLIC

946.1 A resident asked what action was currently being taken at Carousel Park and also noted that cars are parking on the double yellow lines by the school.

DCllr Horrill advised that a second Police intervention has taken place at Carousel Park. She will pass on the information about the parking.

The meeting resumed

947 PLANNING & ENVIRONMENT

<u>947.1 New Applications</u>	<u>Detail</u>	<u>Draft comment</u>
457 The Old Mill House, W.Colley	Demolition of conservatory and erection of garden room, conversion of barn to annex.	No objection as no grounds to object.
458 8 New Railway Cottages, MStn	Loft conversion including the construction of a rear facing dormer.	No objection – permitted development.
459 7 Barron Close, Micheldever	Single storey kitchen extension to rear of property.	Object – part of the affordable housing stock of the village. The PC does not wish to support development to the properties which increases the value and makes them no longer affordable.
460 2 The Clock House,	Single storey rear twin lantern orangery with veranda to rear of property.	Decision deferred to Cllr Hornby.

947.2 The draft comments on 457 to 459 were **agreed**. Cllr Hornby will await any potential neighbour comments on 460 before finalising a decision on the application. Cllr Freeland declared an interest in application 457 and did not participate in the vote.

947.3 936.3 Affordable Housing & Exception Sites It was **agreed** to ask that the meeting to discuss the proposed development of Southbrook Cottages be held on the evening of Thursday 19th March. Action Hampshire have advised that a total of 141 households returned the Housing Needs Survey. A response rate of 19.8%. 22 households completed Part 2 of the survey, looking at their current and future need for new housing. 78% of the total respondents indicated that they would support a new scheme. The full report on the Housing Needs Survey should be available for the April meeting.

947.4 936.4 Village Design Statement It was **agreed** to accept the final version of the VDS. This version will now be presented at the next WCC Decision Day.

947.5 936.5 Winchester Local Plan 2036 & Call for sites The data collected to date will be presented to Parish Council representatives at the briefing on 23rd March.

947.6 936.6 Carousel Park See 945.1 above.

948 PARISH SERVICES

948.1 937.1 Highways Matters The noticeboard in East Stratton was badly damaged in the recent storms. Two quotes for repairs were considered but it was noted that the board is in poor condition and one contractor has quoted £395 to construct a new noticeboard. It was **agreed** to ask him to re-quote using oak and, if the cost is below £600, to accept this quote.

It was noted that the pipe under the bridge at the LRPF is partially blocked and it was **agreed** to ask the Lengthsman to clear this on his next visit.

948.2 937.2 Pavement Micheldever Station to railway bridge Following the approval received from the agent for the Estate, to improve the footpath through the trees to the railway bridge, the Clerk noted that she has

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received support from HCC Countryside Services who have indicated that a grant may be available towards the work. A meeting will be held shortly with one of the Countryside Officers to discuss the best surface for the path. The Rights of Way Volunteers are also supportive of upgrading this path and have noted that they will carry out routine maintenance on the path, as required, once it is completed.

948.3 937.3 Network Rail No issues have been brought to the attention of the Parish Council this month.

948.4 937.4 Parking in Micheldever Station The outcome of discussions between WCC and the agent for the Estate are awaited.

948.5 937.5 SLR & Speed Surveys It was **agreed** that the village gateway features for Overton Road should be white, with the signage in yellow, and that the 30mph sign should be incorporated within this. The bollard for the

opposite side of the road should also be white. The Clerk will update Andy Smith at HCC of the council's preference.

948.6 937.6 Rights of Way information boards The design of the boards is currently being finalised.

948.7 937.8 Local bus services No further update available from HCCllr Porter this month.

949 SPORTS & RECREATION

949.1 938.1 Warren Field & Play Area Only one grass cutting quote was received in time for the meeting. This was from Grass & Grounds who already have the contract to cut the grass at the LRPF and have offered a 5% discount on the cost of both fields if they are awarded both contracts. It was **agreed** to accept the quote from Grass & Grounds.

The annual independent play equipment inspection has led to an overall assessment of 'moderate risk' for Warren Field. Issues have been identified with the old multiplay and somersault bars but it was **agreed** to monitor rather than repair as both items will be removed in the next few months.

949.2 938.2 LRPF Pavilion & play area The annual independent play inspection has led to an overall assessment of 'moderate risk'. Issues with the rocking horse will be dealt with as soon as the weather improves and VitaPlay will be asked to quote to repair the goal net and clean the soft play surface.

949.3 938.3 LRPF Car park Cllr Townsend declared a pecuniary interest and left the room prior to quotes for the car park being discussed. Cllr Helen declared a non-pecuniary interest as he knows and has worked with two of the contractors. Cllr Helen remained in the room to assist in explaining the specifications included in the quotes but did not participate in the vote.

Two quotes from Craig Cookson (£10043) and Richard Dawe (£8920) were to the same specification, the third from Norman Goodyear (£5216) was to a lower specification. It was **agreed** to accept the quote from Richard Dawe.

950 FINANCE

950.1 Accounts for payment were **agreed**:

			Total	VAT	Net
2443	Business Stream	Water – pavilion & allotments	152.56	0.00	152.56
2444	Micheldever Community Enterprise Society Ltd	Deferred loan	3000.00	0.00	3000.00
2445	Northbrook Hall	2020 Hall hire	72.00	0.00	72.00
2446	Jocelyn Jenkins	February expenses	24.65	0.00	24.65
2447	Jocelyn Jenkins	February salary	781.68	0.00	781.68
DD	NEST	February pension contributions	177.74	0.00	177.74

RFO's Report

950.2 939.2 Balances & Bank reconciliation Balances report 31st January 2020.

Cash held: £82,446.87. Reserves: Earmarked: £66,144. General: £16,301.

950.3 939.3 Bank Accounts The application for the new Co-operative Bank account has been submitted.

950.4 939.4 Risk Management & GDPR It was **agreed** to accept the draft Risk Management Report and this was signed by the Chairman. However, it was further **agreed** that it would be prudent to carry out a full review of risk in the following months and to consider revising the format of the report.

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951 OTHER COMMITTEES

951.1 940.1 Northbrook Hall The panto was reported to have been very successful.

951.2 940.2 The Warren Centre Craig Townsend was unable to cut the hedge before 1st March and it will therefore have to wait now until the Autumn. Some tyres were dumped at the rear of the centre but Micheldever Tyres have offered to clear these.

951.3 940.3 East Stratton Village Hall A 10 year anniversary event is to be held on April 19th. The AGM is to be held on Friday 17th April.

951.4 940.4 Allotments It was **agreed** to reduce the charge for plot 16 to that of a standard plot but not to cut the tree branches or secure the boundary.

951.5 940.5 Media and Broadband No report.

951.6 940.6 Monthly Dever item Thank you to the litter pickers in Micheldever Station. HCC car share scheme. Spring Clean event.

951.7 Other Council matters It was **agreed** to approach WinAcc about a speaker for the Parish Assembly.

The Chairman closed the meeting at 9.50pm

Next meeting: 7.30pm Wednesday 1st April 2020 at the Warren Centre, Andover Road, Micheldever Station.

Chairman's signature