

MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING
Held at East Stratton Village Hall, Church Bank Road, East Stratton
at 7.35pm on Wednesday 6th November 2019

Councillors present: Olive Bramley (Chair to 7.45pm), David Wandless, Graham Foot, Roger Townsend, Neil Hornby, Anne Freeland, Peter O’Keefe, Andrew Adams, William Helen (from 7.45pm and Chair from 7.45pm).
 In attendance: None
 Clerk: Jocelyn Jenkins
 Public: 4
 Apologies: Cllr Charlotte Cobb, HCllr Jackie Porter, DCllr Caroline Horrill, DCllr Patrick Cunningham.

898 CODE OF CONDUCT Cllr Helen – East Stratton Village Hall, Cllr Bramley – East Stratton Village Hall, Cllr Adams – Warren Centre.

899 MINUTES of the Parish Council meeting of 2nd October 2019 were **agreed** and signed.

900 MATTERS ARISING from the minutes

900.1 889.1 Assets of Community Value As noted in November, a grant of up to £400 has been made available to the community group who are seeking to make a bid for the Dove Inn. It has also been agreed to include the results of their community survey in the December newsletter. Off agenda.

901 CORRESPONDENCE received by the Clerk in the past month:

Forestry England	Notification of tree works to be carried out over the winter in Micheldever Woods, Itchen Woods and Blackwood Forest.	It was agreed to include in the newsletter and on the website.
WCC Local Councils Conference	19 th November at the Guildhall from 3.30pm.	The Clerk will attend.
HCC Parish Council Briefing & Workshop	Thursday 9 th January, 6.15pm – 8pm.	Attendee to be agreed in December.
WCC 2020 play area inspections	Inspections available through WCC at £44.95 per play area.	It was agreed to book the inspections through WCC.
Hampshire Playing Fields Association	Following the loss of HCC funding the HPFA is to be dissolved and remaining funds transferred to Hants & IOW Community Foundation.	Noted.

902 SPORTS & RECREATION

902.1 895.1 Warren Field & Play Area The 9.15am fitness class will not be held over the winter but Liz has offered to provide one to one training to anyone who wishes to be shown how to use the equipment.

902.2 895.3 LRPF Pavilion & play area The surface repairs in the play area have now been completed and the spare parts for the horse have finally arrived.
 The LRPF ditch will be cleared by Norman Goodyear when the weather is drier. The Estate have agreed to clear their area.
 Cllr Townsend noted that he felt that the Spinney area had been left looking untidy following the tree and clearance work undertaken. He will forward pictures to the Clerk for comparison with the work which was quoted for.

Chairman’s initials Date

The meeting adjourned for reports and questions from the public

903 QUESTIONS FROM THE PUBLIC

903.1 A resident noted that the hedge at Perry's Acre is overhanging the road and pedestrians are having to walk in the road beyond the white line which is also covered in debris and leaves. He also asked what purpose the white line serves.

The Chairman noted that he includes an item about hedges in every edition of the newsletter but that there are a number of properties in Micheldever which still do not comply. The Parish Council can send a letter to the householder and if no action is taken the matter can be referred to Highways who can then take further action. The white line acts as a guide to separate cars from pedestrians but is not legally enforceable. The Clerk will write to Perry's Acre, Rose Cottage and the management company for Mill Place in respect of their trees and/or hedges.

The damage to the bus shelter on Duke Street was also noted. The Clerk will seek an urgent quote for repairs from Neil Soutar and a second quote if the first is over £500.

903.2 A resident asked if there was any update available on the housing needs survey.

Cllr Hornby advised that a draft of the survey would be considered later in the meeting and that it is planned to circulate this with the December Dever and newsletter which go to every household in the Parish. A freepost envelope will be included and an on-line option will also be available.

903.3 Mervyn Annetts advised the meeting that his bus service will cease running on 30th December due to the lack of HCC funding and the falling passenger numbers. Public excursions will continue to run.

Cllr Bramley will liaise with HCCllr Jackie Porter again in respect of any other potential funding to continue a local bus service.

The meeting resumed

904 PLANNING & ENVIRONMENT

904.1 New Applications

	<u>Detail</u>	<u>Draft comment</u>
440	17 Southbrook Ctgs, M'dever	Erection of detached garage. No neighbour objections. No grounds for objection. No comment.
441	4 Baring Close, East Stratton	Second storey side extension, single storey rear extension & int. alterations. No adverse affect on neighbours, mirrors neighbouring property. No comment.
442	5 New Railway Ctgs, New Rd, Micheldever Station	Ground floor rear extension and rear dormer extension. Extension slightly larger than it replaces, neighbouring properties have dormers. No comment.
443	The Calvert Centre, Units 15-16 Rownest Wood Ln, Woodmancott	Repairs to light vehicles including servicing and repairs. Proposed MOT bay. Application for Lawful Development Certificate to confirm activities carried out since 2005. No comment.
444	1 Whiteways Cottages, East Stratton	Demolition of outbuildings and to build garage, pool house, greenhouse, swimming pool, garden walls and steps. Limited impact on other residents due to location. No grounds for objection. No comment.
445	7 Dairy Place, Northbrook, Micheldever	Conversion of store/access to utility and installation of roof light. No external changes other than roof No comment.

904.2 Cllr Hornby noted an interest in 441 (neighbour) and did not participate in the discussion or vote on this application. The draft comments on 440 to 445 were **agreed**.

904.3 Affordable Housing & Exception Sites The news item included in the November Dever will be added to the website. The draft housing needs questionnaire has only just been received from WCC and was circulated to councillors shortly before the meeting. It was **agreed** that a further seven days should be given for councillors to provide their comments on the draft before a response is made to WCC. As noted at 903.2 above, the intention is to circulate the questionnaire with the December Dever. The deadline for responses is likely to be the first week in January.

Chairman's initials Date

904.4 Village Design Statement The consultation period ended on 11th October. There were not a large number of responses but those received were very thorough and detailed and those who responded should be commended for the time and effort they have taken.

Two further points were considered in respect of 'views' and climate change. Both WCC and residents had raised questions about whether views in the Parish should be specifically noted. It is possible that whilst this might protect the views noted it could potentially offer less protection to any not listed and it was therefore **agreed** to not specify views but to include a general protection of all views. It was further **agreed**, in respect of climate change, to comment that measures to mitigate or reduce the effects of climate

change were encouraged.

The final draft will be circulated to Councillors again for their approval before being sent back to WCC for a final check.

904.5 893.5 Winchester Local Plan 2036 & Call for sites At the Parish Forum meeting to be held on 19th November the detail of the types of housing identified as being required in the District will be made available.

904.6 893.6 Carousel Park The outcome of the inquiry is awaited.

905 PARISH SERVICES

905.1 894.1 Highways Matters A West Stratton resident has reported that the grit bin has not been re-filled and that a note left inside states that it won't be as people have been taking it for private use. Cllr Bramley will write an item for the newsletter reminding residents that the grit is for use on public roads only.

Cllr Bramley advised that issues and problems are still arising with the Lengthsman and that she and the Clerk will both attend the Lengthsman meeting to be held later this month.

Neville Crisp is retiring in December but will send Cllr Bramley details of his replacement so that a site meeting can be arranged to discuss yellow lines at The Crease.

905.2 894.2 Pavement Micheldever Station to railway bridge No response has been received from South Western Railway following the grant application. A response is awaited from HCC on whether they could carry out scoping works for the project.

905.3 894.3 Network Rail No issues have been brought to the attention of the Parish Council this month.

905.4 894.4 Parking in Micheldever Station The Parish Council have not been contacted by SWR or the Estate about the car park proposal. There does not appear to be any protection in law for private allotments and the New Road residents have a licence for the land rather than a tenancy. An application to register the allotment land as an Asset of Community Value has been partially completed and the New Road residents have been asked to supply some further information in order to complete the application.

Cllr Helen noted that he has been contacted by the Chairman of Shawford Parish Council where a large car park is likely to be developed on an area of land adjacent to the railway.

905.5 894.5 SLR & Speed Surveys A response has been received from HCC Traffic Management following the results of the speed survey. They agree that the speed, particularly on Overton Road, is concerning but would be unable to provide funding as this is targeted at casualty reduction. A number of community funded initiatives have however been suggested and Andy Smith, Team Leader for Traffic Management, has offered to attend a site meeting to discuss the options.

It was **agreed** to thank Andy Smith for the offer of a meeting but, in view of the New Road car park proposal, to delay this as the nature of the parking and traffic flow on Overton Road may change as a result and SWR may be obliged to make highways improvements if the development were to go ahead.

905.6 894.6 Rights of Way information boards The grant from HCC has now been paid to the Parish Council account and Lynsey will order the noticeboards.

905.7 894.7 LRPF Ditch The invoice has now been received for the ditch work. Off agenda.

905.8 894.8 Bench at Cowdown The bench will be ordered for installation after Christmas.

905.9 894.9 Local bus services See 903.3 above.

Chairman's initials Date

906 FINANCE

906.1 Accounts for payment were **agreed:**

			Total	VAT	Net
2415	Citizens Advice Winch.	Grant	250.00	0.00	250.00
2416	Vita Play Ltd	LRPF Surface repair	2165.76	360.96	1804.80
2417	Grass & Grounds Ltd	Grass cutting	504.00	84.00	420.00
2418	WCC	Dog bins (July – September)	130.00	0.00	130.00
2419	The Warren Centre	Room hire & grass cutting	554.00	0.00	554.00
2420	Winchester Wood Floors	ESVH floor sanding	1380.00	230.00	1150.00
2421	HMRC	Qtr 2 PAYE	451.88	0.00	451.88
2422	Jocelyn Jenkins	October expenses	105.43	4.58	100.85
2423	Jocelyn Jenkins	October salary	781.68	0.00	781.68
2424	Nursery Agric.Servs Ltd	Ditch repair, WC fence & gate, LRPF	2776.80	462.80	2314.00
DD	NEST	October pension contributions	193.20	0.00	193.20
DD	PWLB	Loan repayment – Loan 1 (ESVH)	2655.89	0.00	2655.89

It was noted that the cost of removing the goal posts and lighting at the LRPF and back filling the holes was approved as emergency expenditure but that there was more work involved than originally anticipated and that the total cost (net) was therefore £540.00. It was **agreed** that the invoice would be paid in full.

RFO's Report

- 906.2 896.2 Balances & Bank reconciliation Balances report 30th September 2019.
Cash held: £96,985.10. Reserves: Earmarked: £66,144. General: £30,841.
- 906.3 896.3 Bank Accounts The Chairman and Clerk signed a letter approving the transfer of one of the matured Triodos fixed term deposits to a 90 day notice Easy Access Account.
- 906.4 896.4 Risk Management & GDPR Comparison costings will be obtained for replacement trees for Warren Field and the LRPF.
- 906.5 New Budget 2020/21 A Finance Committee meeting will be arranged to consider the budget and precept for the next financial year.

907 OTHER COMMITTEES

- 907.1 897.1 Northbrook Hall No report.
- 907.2 897.2 The Warren Centre Following the grant request towards paving, it was **agreed** that the Clerk should advise that the budget for next year is being set this month and also that the Parish Council would normally ask for match funding. Whilst there is £1692 currently held for the Warren Centre which can be used towards the project they should be asked whether they would be able to commit to making a further contribution towards the cost.
- 907.3 897.3 East Stratton Village Hall A thank you letter has been received following the grant made for the floor sanding.
- 907.4 897.4 Allotments Renewal letters have been sent to the current allotment tenants.
- 907.5 897.5 Media and Broadband Broadband provision in the Parish was discussed.
- 907.6 897.6 Monthly Dever item & newsletter It was **agreed** to include items on the Wheelabrator consultation, grit bins, the housing needs survey, local bus services, parking in Micheldever Station, support given to the Dove Inn group, fireworks and hedges.

The Chairman closed the meeting at 10.15pm

Next meeting: 7.30pm Wednesday 4th December 2019 at Northbrook Hall, Duke Street, Micheldever.

Chairman's signature