

MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING
Held at the Warren Centre, Andover Road, Micheldever Station
at 7.35pm on Wednesday 2nd October 2019

Councillors present: William Helen, David Wandless, Olive Bramley, Charlotte Cobb, Graham Foot, Roger Townsend, Neil Hornby, Peter O'Keefe, Andrew Adams.
In attendance: HCCllr Jackie Porter, DCllr Stephen Godfrey, DCllr Caroline Horrill.
Clerk: Jocelyn Jenkins
Public: 16
Apologies: Cllr Anne Freeland

887 CODE OF CONDUCT Cllr Cobb – Northbrook Hall, Cllr Helen – East Stratton Village Hall, Cllr Bramley – East Stratton Village Hall, Cllr Adams – Warren Centre.

888 MINUTES of the Parish Council meeting of 4th September 2019 were **agreed** and signed.

889 MATTERS ARISING from the minutes

889.1 878.1 Assets of Community Value It was **agreed** to make a grant of up to £400 to the Micheldever Station community group who are seeking to make a bid for The Dove Inn. This is to pay for membership to the Plunkett Foundation and for a Development in Principle application to Winchester City Council. The group are also planning to undertake a survey of residents and it was **agreed** that this could, if ready in time, be distributed with the December Dever and newsletter.

The meeting adjourned for reports and questions from the public

890 REPORTS

890.1 HCCllr Jackie Porter provided a written report (Appendix 1) which noted that the County has a Waste Reduction Grant available to reduce Christmas waste. Further funding has been allocated to repair footways. A policy has been introduced for the charging of electric cars where owners have no off-road parking. A consultation will be held on libraries where staff hours may be subject to further cuts. Re-cycling policies may change with the break up of Project Integra and the opportunity may now arise for the re-cycling of a wider range of items. The HCC Minerals and Waste Plan is due to be revised in 2020.

890.2 DCllr Stephen Godfrey noted that the City Councillors met with local organisations to discuss Small Project Grants and that Street Reach and the Half Moon community group were both awarded grants. Further grants will be available in the New Year.
Kerbside glass collections started this week. Changes in the rubbish bin collection days were not notified to residents, despite having been planned since last year. Many collections were missed for those whose collection day was switched from Friday to Wednesday and extra collections are being arranged. A significant number of households have also not received their black glass collection boxes and should notify the City Council in order that a box can be delivered to them.

Cllr Godfrey added that the provision of car parking in Micheldever Station has been a long-standing issue with the need to find an appropriate compromise going back at least 14 years and noted some surprise at the survey of further potential sites behind New Road. His view is that SWR can continue to develop the site without planning permission but could potentially be challenged by the local planning authority. HCCllr Porter noted that she has sought advice and has been advised that if the land is not operational then planning permission would be required but Cllr Godfrey stated that he believed that if the land were leased it would then become operational land. He added that he has briefed Steve Brine, MP, and is attempting to make contact with Phil Dominey of SWR.

890.3 DCllr Caroline Horrill noted that the concerns of Micheldever Station residents over the proposed location of the car park were discussed at the City Council meeting last week.

Chairman's initials Date

891 QUESTIONS FROM THE PUBLIC

Before taking questions from the public the Chairman provided some background on the Parish Council's involvement, over many years, with parking issues in Micheldever Station. These issues have included obstructive parking on residential roads and speeding. He noted that the danger whenever any action is taken is

that it has a knock-on effect elsewhere. Three years ago the Chairman represented the Parish Council at a meeting in London, organised by Steve Brine, and including key figures from Railtrack and the rail operator. All potential locations for additional railway parking were discussed at this meeting. The Parish Council also tried to initiate a minibus service and to fund this for an initial period. It seeks to balance the requirement for safe parking with the needs of residents and is aware of the health and safety issues related to some of the current on road parking. No indication has been given to the Parish Council of the number of spaces which the rail operator is seeking to create following last week's survey.

- 891.1 A resident noted that the Town and Country Planning Act lists permitted development and what is not included. Car parks are not included.
WCCllr Godfrey noted that of over 200 car parks added in recent years by Network Rail, only 2 have been challenged by local planning authorities.
- 891.2 A New Road resident and commuter advised that he has spoken with other commuters and that they had not heard of the mini bus scheme.
The Clerk noted that it was advertised in the Parish Newsletter which is delivered to every home in the Parish.
- 891.3 A resident noted that at a Parish Council meeting earlier in the year they were told that there was no proposal for a car park on the allotment land.
A copy of the car park proposal was supplied to New Road residents by the surveyor.
WCCllr Horrill suggested that, as a first step, Network Rail should be approached and pressure exerted to convene a meeting with all parties represented.
The Clerk will research whether private allotments have any protection in law and requested that one of the residents supply a copy of their tenancy agreement. The idea of registering the allotments as an Asset of Community Value was discussed. It was noted that this would be relatively easy to do but may only be effective if the land is to be sold.
HCCllr Porter added that she and the City Councillors need to work together to make sure that they remain informed of any developments and are then able to update the Parish Council and residents.
- 891.4 A member of the petanque group asked when the car park at the Warren Centre will be extended and the old play equipment removed.
The Chairman advised that the car park would need to be extended by 6 meters (into the field) to allow for 40 ordinary spaces and disabled spaces. 6 meters would encroach on the prospective petanque area. The Chairman also noted that the intention had been to leave the play equipment in place for as long as it remained safe to use.

The meeting resumed

892 CORRESPONDENCE received by the Clerk in the past month:

Citizens Advice Winchester District	Grant request for £250.	It was agreed to make a grant of £250 in November. Noted.
BT box on Bridleway CP/157	HCC Countryside Officer has visited and noted that BT have committed an offence under the Highways Act.	
WCC re Community Meeting	The meeting is to take place on Monday 11 th November with Questions to be submitted by Monday 4 th November.	The Clerk will prepare a poster and flyer and these to also be added to Facebook.

Chairman's initials Date

893 PLANNING & ENVIRONMENT

<u>New Applications</u>	<u>Detail</u>	<u>Draft comment</u>
435 Bramley Ct, 114 Duke St.	Apple tree to fell.	No comment.
436 Southbrook Fm, Rook Lane	2 ash to remove, sycamore & apple to reduce Willow to tre-pollard.	No comment.
437 Bramble Ct, 41 Stratton Lane, East Stratton	Erection of pergola in rear garden with patio beneath (retrospective).	No objection providing the works are consistent with the detail of the application.
438 Sunnyview, Duke St, Micheldever	Two storey side extension, single storey rear	No grounds for objection – see

439 Norsebury House, Hunton Lane, Stoke Charity. To retain a private/personal skeet/clay shooting range (retrospective).

893.2 below.

Object. Suggest, given concerns of residents, if WCC were minded to approve, there should be restrictions on operating times to minimise noise impact on neighbours.

893.2 The draft comments on 435 to 437 and 439 were **agreed**. On 438 it was **agreed** to wait until the closing date for comments on 8th October to take note of any concerns raised by neighbours of the property. In the absence of any neighbour comments, no comment to be made.

893.3 882.3 Affordable Housing & Exception Sites Cllr Hornby explained that the Planning Committee discussed the next steps on affordable housing in East Stratton at the planning meeting held on 19th September. In light of the publication of the proposed SHELAA sites for the Local Plan and the residents meeting held at the end of July, the following position was put forward for approval by the full council:

- a) The Parish Council should maintain our strong opposition to any commercial development in East Stratton and continue to ask WCC to reject the sites put forward for commercial development under the SHELAA and that these should not be included in the new WCC Local Plan (currently under development).
- b) We should remain supportive of the prospect of affordable housing if there is a need and if a suitable site can be identified.
- c) We should work with WCC to conduct a new parish wide assessment of affordable housing need to see what the requirements may be (in scale and type of housing). This would then be shared with the community.
- d) Work to identify a site would need to wait until we have the outcome of the needs assessment and more information on how much and what development may be needed.
- e) Once we have that information (and if a need is identified) we work with WCC to conduct a consultation process with residents to discuss potential sites, design etc

It was **agreed** to accept and follow the above position.

DCllr Horrill noted that WCC would be happy to take the lead on the needs survey and suggested that a meeting be arranged between WCC officers and one or two Parish Council representatives to agree on the survey which could then be circulated with the December newsletter.

Work is still ongoing, by WCC, at the proposed affordable housing sites in Micheldever. A drainage capacity survey is being undertaken and the public consultation is now likely to be delayed until the New Year but this would then have the benefit of the results of the needs survey.

The Chairman noted concerns re the re-allocation of affordable properties within Barron Close and asked why properties which became vacant were being offered to residents from outside the Parish when there are residents of Micheldever Parish on the housing waiting list. DCllr Horrill will pursue this issue on behalf of the Parish Council.

893.4 882.4 Village Design Statement It was **agreed** to extend the consultation until 11th October. The draft will then be revised to reflect the comments received and approval will be sought once more from WCC. The final stage will then be to insert the updated photographs and agree upon the layout.

893.5 882.5 Winchester Local Plan 2036 & Call for sites At the Parish Forum meeting to be held on 19th November the detail of the types of housing identified as being required in the District will be made available.

893.6 882.6 Carousel Park The outcome of the inquiry is awaited.

Chairman's initials Date

894 PARISH SERVICES

894.1 883.1 Highways Matters Issues relating to the Lengthsman were discussed and will be passed on to HCllr Porter.

894.2 883.2 Pavement Micheldever Station to railway bridge An application was made to the South Western Railway Customer and Communities Improvement Fund. This was for funding for design and scoping work as no drawings or precise costings have been done for the revised pavement proposal. No response has been received as yet from SWR. The scheme re-opens again next year and HCllr Porter will assist, if the application is unsuccessful this time, in trying to get drawings and costings prepared by HCC so that an application could be made next year for funding to carry out the works.

894.3 883.3 Network Rail No issues have been brought to the attention of the Parish Council this month.

894.4 883.4 Parking in Micheldever Station See 891 above.

894.5 883.5 SLR & Speed Surveys Results of the speed surveys, commissioned by the Parish Council, for Andover

and Overton Roads in Micheldever Station have been received. The surveys took place between Wednesday 11th and Tuesday 17th September and measured the flow and speed of traffic in both directions on both roads.

On Andover Road the average speed is close to the speed limit of 30mph, speeding between 31-41mph is even over the day and worst between 3pm and 5pm, speeding between 41-51mph occurs and is most common between 8am and 10am and 3pm and 5pm.

On Overton Road it is clear that the majority of traffic travels south at between 31-46mph. Northbound the majority of traffic travels at between 26 and 41mph. This is throughout the day from 7am to 5pm and not specifically early or late in the day.

The Clerk will contact HCC, who carried out the surveys, to check on this interpretation of the data and ask for their views on the clear speeding issues on Overton Road and any action which they may be able to take or suggest to the Parish Council.

HCCllr Porter noted that Kings Worthy now have their own more advanced SLR and may be prepared to enter into an arrangement to share this. The Clerk will contact the Clerk at Kings Worthy.

894.6 883.6 Rights of Way information boards The grant from HCC has now been confirmed and the boards will be ordered.

894.7 883.7 LRPF Ditch An invoice is awaited for the work undertaken to repair the edge of the ditch.

894.8 883.8 Bench at Cowdown Two quotes to install a base and new bench were considered. £355 from Neil Soutar and £300 from Richard Dawe. It was **agreed** to accept the quote from Richard subject to this including installing the bench.

894.9 883.9 Local bus services Mervyn noted that he is investigating the new machinery which is to be required but is not confident that it will prove cost effective, particularly as the number of passengers using the services are continuing to fall.

895 SPORTS & RECREATION

895.1 884.1 Warren Field & Play Area The fitness trainers have noted that it would be helpful to have one or two kettle bells (cost approx. £10-£15 each), a rubber non-slip mat and some storage for their equipment. It was **agreed** to make £30 available for kettle bells but to ask for the price of the mat and for more detail of the type and location of storage required.

895.2 884.3 LRPF Pavilion & play area The goal posts are now in place, the spare parts for the repair to the horse are awaited.

Vita Play have quoted £1804.80 to repair the soft surface in the play area. In 2018, Alvian quoted £1207.50 but the condition has deteriorated since then and the work was never carried out. It was **agreed** to accept the quote from Vita Play subject to the work being carried out promptly. Additional quotes will be sought for surveys of the pavilion.

Chairman's initials Date

896 FINANCE

896.1 Accounts for payment were **agreed**:

			Total	VAT	Net
2408	JCM Glass & Glazing	Pavilion door glass repair	146.40	24.40	122.00
2409	SSE	Pavilion electricity to 20/9/19 (est)	135.89	6.47	129.17
2410	PKF Littlejohn LLP	External audit fee	360.00	60.00	300.00
2411	Peter O'Keefe	Website & VDS expenses	168.00	28.00	140.00
2412	Colin Thatcher	Grass cutting ESVH o/space	30.00	0.00	30.00
2413	Jocelyn Jenkins	September expenses	31.23	0.00	31.23
2414	Jocelyn Jenkins	September salary & arrears	1178.28	0.00	1178.28
DD	NEST	September pension contributions	322.00	0.00	322.00
DD	PWLB	Loan repayment – Loan 2 (WCentre)	2443.43	0.00	2443.43

RFO's Report

896.2 874.2 Balances & Bank reconciliation Balances report 31st August 2019.

Cash held: £80,162.27. Reserves: Earmarked: £66141. General: £14,021.

896.3 874.3 Bank Accounts Forms and a letter were signed to confirm the Parish Council change of address with Triodos Bank and to add Cllr Bramley as a third signatory. The second fixed term deposit has now

matured and it was **agreed** to move the balance to a 90day notice Easy Access Account paying 0.65% interest.

896.4 874.4 Risk Management & GDPR A quote has been received for the replacement of two of the trees around Warren Field and for a new tree on the LRPF. A second quote will be sought and the Clerk will also check on the cost of the Council buying the trees directly from MacPennys.

896.5 New Financial Regulations It was **agreed** to adopt the NALC Model Financial Regulations 2019 version.

897 OTHER COMMITTEES

897.1 886.1 Northbrook Hall A fundraising Beetle Drive is to be held on 19th October.

897.2 886.2 The Warren Centre A grant request has been received for carrying out paving work around the Warren Centre. There was general support for the need to complete this work but concern at the high cost of using sandstone. The Chairman will liaise with Felicity Botham to discuss the requirements and any potential alternatives. Further consideration of the request will take place in November.

897.3 886.3 East Stratton Village Hall No report. The Clerk will contact the Barns residents about the hedge. Two quotes to be sought for the fence between the car park and the open space.

897.4 886.4 Allotments Renewal forms will be issued this month.

897.5 886.5 Media and Broadband The Clerk will find out whether it would be possible for the website to be moved to a Hugo Fox free format whilst retaining the current domain name.

897.6 886.6 Monthly Dever item Details of the public meeting and the need for questions to be submitted in advance and the results of the speed surveys (after checking with HCC).

The Chairman closed the meeting at 11.00pm

Next meeting: 7.30pm Wednesday 6th November 2019 at East Stratton Village Hall, Church Bank Road, East Stratton.

Chairman's signature