

**MINUTES OF THE MICHELDEVER PARISH COUNCIL MEETING**  
**Held at East Stratton Village Hall, Church Bank Road, East Stratton.**  
**at 7.35pm on Wednesday 4<sup>th</sup> May 2022**

Councillors present: William Helen (Chairman), Anne Freeland, Olive Bramley, Roger Townsend, Graham Foot, Neil Hornby, David Wandless, Peter O’Keefe.  
 In attendance: None  
 Public: 2  
 Apologies: DCllr Caroline Horrill, DCllr Patrick Cunningham, Cllr Charlotte Cobb, Cllr Andrew Adams.

**179 CODE OF CONDUCT** Cllr Helen – East Stratton Village Hall (NPI), Cllr Bramley – East Stratton Village Hall (NPI) and cheque payment (below) for Parish Assembly expenses.

**180 MINUTES** of the meeting of 6<sup>th</sup> April 2022 and the Parish Assembly of 27<sup>th</sup> April were **agreed** and signed by the Chairman.

**181 MATTERS ARISING** from the minutes

181.1 170.1 Village Clock Peter Bradley attended the meeting and provided an update to councillors on the health and safety risks for those working on the village clock. It was **agreed** that the issues to consider addressing first were to install netting to keep birds out of the tower, to install a latch hook so that the trapdoor can be secured, to secure any loose boarding and to fix the light and/or generally improve the lighting. Cllr Helen will meet with Peter at the clock tower to see which issues he can assist with.

**182 CORRESPONDENCE** received by the Clerk in the past month:

WCC	Mayor’s Civic Sunday Service 22 <sup>nd</sup> May 2022 – the Parish Council are invited to send a representative.	Details to be sent to Cllr Bramley.
Pétanque at the Warren Centre	The opening of the pétanque terrain will take place on Sunday 8 <sup>th</sup> May at 2pm and councillors are invited to attend.	Noted.
Wessex Rivers Trust	The Trust have asked for details of land ownership along a stretch of the Dever.	The Clerk will respond.
The Blue Lamp Trust	Cyber Bobby scheme has been launched to help protect vulnerable residents from cyber crime.	Details to be sent to Cllr O’Keefe.
ROW Volunteers	The ROW Volunteers assisted with the recent litter pick and have requested equipment that they could use during the year for litter picking.	It was <b>agreed</b> to spend up to £100 on equipment for use by the volunteers.
Kinsman Housing Ltd	A letter has been received by a Basingstoke Road resident re the provision of temporary modular accommodation and stating that normal planning requirements would not apply.	Julie Pinnock (WCC) is investigating.

*The meeting adjourned for reports and questions from the public*

**183 REPORTS**

183.1 HCCllr Jackie Porter did not attend the meeting but provided a written report (Appendix 1) which drew attention to:

- Help for families hosting Ukrainian refugees and
- Walk to School Week from the 16<sup>th</sup> May.

**184 QUESTIONS FROM THE PUBLIC**

184.1 A resident raised concern that cutting of vegetation will be needed very shortly on the A33 junction with Larkwhistle Farm Road (as you approach from Basingstoke to turn right). Cllr Bramley will report this via HCC on-line reporting.

*The meeting resumed*

Chairman’s initials ..... Date .....

**185 PLANNING & ENVIRONMENT**

185.1 <u>New Applications</u> 556 Rose Cottage, Duke Street, Micheldever	<u>Detail</u> To install 12 solar panels to south facing slope of former garage.	<u>Draft comments</u> <b>No comment.</b>
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557	The Limes, Church Street, Micheldever	2 limes to pollard to 2m below previous pollard points.	<b>No comment,</b>
558	8 Dairy Place, Northbrook, Micheldever	Removal of garden shed & surrounding 2m fence & erection of wooden garden room.	<b>Object due to visual impact.</b>
559	The Cottage, Church Street, Micheldever	Oak/yews to reduce by 2-3m. Cypress to reduce to height of neighbouring cypress.	<b>Decision delegated to Cllr O'Keefe.</b>

185.2 The draft comments on 556 to 558 were **agreed**. Cllr Freeland declared an interest in 558 and did not participate in the decision making.

185.3 174.3 Affordable Housing & Exception Sites

Barron Close & Wetland project – The wetland planning application has not yet been decided. The design has been changed to accommodate water vole burrows identified on the site. Archaeology investigations are currently underway for both sites.

Southbrook Cottages – The planning application for the revised parking has not yet been decided.

185.4 174.4 Village Design Statement Cllr Hornby will make amendments to the VDS in light of the consultation responses received and will submit the revised version to Jill Lee at WCC.

185.5 174.5 Winchester Local Plan & Call For Sites As noted in April, none of the sites in the Parish which were submitted to the SHELAA have been selected for housing growth allocations.

185.6 174.6 Carousel Park No update received this month.

185.7 174.7 Community Greening Campaign The data collected is currently being processed.

## 186 PARISH SERVICES

186.1 175.1 Highways Unauthorised notices and advertisements have appeared on the Parish Council noticeboards. It was **agreed** to put a notice on each board advising that these are private boards belonging to the council and are primarily for legal notices but that, where room allows, permission may be given to post notices for community events taking place in the Parish.

Cllr Bramley advised that she met with Andrew Turner (WCC) again this week and that a green dual waste bin (dog waste and general rubbish) has now been provided for East Stratton and is sited at the Northbrook Arms.

186.2 175.2 Pavement Micheldever Station to railway bridge The footway report was received yesterday which has not allowed sufficient time for comments to be considered and it was therefore **agreed** that councillors should have time to review the initial report before forwarding their comments to the Clerk.

186.3 175.3 Network Rail No new issues were reported.

186.4 175.4 SLR & Community Funded Initiatives

Village gateways – It is anticipated that work on the gateways will commence in July or August.

Speed devices The updated licence to operate the new devices has now been received. Once confirmation has been received of the locations which are ready to be used immediately, deployment can commence.

Cllr Hornby will take one of the devices and review how it operates.

186.5 175.5 Trees Cllr Freeland has dug in the remaining trees on her own land as a temporary measure due to the dry weather and it was agreed that it would now be more appropriate to carry out planting in the autumn.

186.6 175.6 LRPF Bin Area Cllr Cobb is continuing to monitor the useage of the bins.

## 187 SPORTS & RECREATION

187.1 176.1 Warren Field & Play Area Quotes to repair the basket swing were sought from VitaPlay and AVA but only the VitaPlay quote was received in time for the meeting despite a reminder being sent to AVA. It was **agreed** to accept the VitaPlay quote of £80.02 (net).

A reminder has been sent to the Warren Centre about outstanding payments due to the Parish Council.

187.2 176.2 LRPF Pavilion & Play Area Work began yesterday on the play area. A sign off meeting has been provisionally scheduled for 10am on Thursday 19<sup>th</sup> May.

Chairman's initials ..... Date .....

## 188 FINANCE

188.1 Accounts for payment were **agreed**:

		<b>Total</b>	<b>VAT</b>	<b>Net</b>	
2663	Colin Thatcher	Grass cutting at East Stratton open space	60.00	0.00	60.00
2664	Severnside W'salers	Gifts for MStation anniversary event (from grant)	185.63	11.57	174.06
2665	Fair Account	Internal audit fee	350.00	0.00	350.00
2666	WCC	Annual play area inspections	93.00	0.00	93.00
2667	Olive Bramley	Parish Assembly expenses	76.65	0.00	76.65
2668	HALC	HALC/NALC Affiliation fees 2022/23	451.01	0.00	451.01
2669	Jocelyn Jenkins	April expenses	153.20	3.91	149.29

2670 Jocelyn Jenkins	April salary	946.47	0.00	946.47
DD NEST	April pension contributions	224.77	0.00	224.77

### **RFO's Report**

- 188.2 177.2 Balances & Bank reconciliation Balances report 31<sup>st</sup> March 2022.  
Cash held: £83,679.00. Reserves: Earmarked: £68,789. General: £14,890.00.
- 188.3 177.3 Bank Accounts Carried forward to the May meeting. It was **agreed** that funds could be transferred from Triodos as necessary to meet the cost of the new play area.
- 188.4 177.4 Risk Management & Covid Response No new concerns were raised. Only one insurance quote was received in time for the meeting and the matter will therefore be carried forward to the next meeting.
- 188.5 New Annual Return 2021/22 – Section 1 Annual Governance Statement It was **agreed** to accept the Annual Governance Statement and this was signed by the Chairman.
- 188.6 New Annual Return 2021/22 – Section 2 Accounting Statements It was **agreed** to accept the Accounting Statements and they were signed by the Chairman.

### **189 OTHER COMMITTEES**

- 189.1 178.1 Northbrook Hall No report.
- 189.2 178.2 The Warren Centre The AGM has taken place and a new committee is now in place.
- 189.3 178.3 East Stratton Village Hall No report.
- 189.4 178.4 Allotments No report.
- 189.5 178.5 Media and Broadband No report.
- 189.6 178.6 Monthly Dever item Reminder re noticeboards, election result.
- 189.7 Other Council matters
- 189.7.1 178.7.1 The Queen's Platinum Jubilee Planning is moving ahead for the Jubilee events.
- 189.7.2 171 Water leak at LRPF Southern Water have replaced the meter and will advise Business Stream to adjust the invoice.

***The Chairman closed the meeting at 9.00pm***

**Annual Meeting (AGM):** 7.30pm Wednesday 18<sup>th</sup> May 2022 at Northbrook Hall, Duke Street, Micheldever.  
**Next ordinary meeting:** 7.30pm Wednesday 1<sup>st</sup> June 2022 at Northbrook Hall, Duke Street, Micheldever.

Chairman's signature .....